



CAUSEWAY SCHOOL

PUTTING ACHIEVEMENT FIRST

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18/01/2021

Dear Parents and carers

Critical Key Worker and Vulnerable group update

Following the telephone call you will have received from the school today I am writing to confirm that from tomorrow, Tuesday 19th January 2021, the critical key worker and vulnerable group will be temporarily moving to The Eastbourne Academy.

This will only be for a short period of time whilst we have some urgent gas work repairs completed on site. At the time of writing, I am not sure how long the work will take to complete but I will update you towards the end of this week with further information and timescales.

Our critical key worker and vulnerable provision will be moving to our local Trust school, The Eastbourne Academy, and I am tremendously grateful to the team at The Eastbourne Academy for the support and space they are able to provide to our students and staff.

The arrangements for our provision at The Eastbourne Academy are as follows:

- We will be in the Octagon building, which is a self-contained area at The Academy
- There are designated student toilets, for Causeway use only, on the bottom floor of the Octagon building

Causeway School day

Arrival: 9am - please come to the main entrance where Causeway staff will meet and guide students to The Octagon building

BREAK 1: 11.00am-11.30am

BREAK 2: 1.30am-2pm

End of day: 3pm

Breakfast will be served at 9am

Lunch orders for students will be collected by 11am

All sessions, including breaks, will all be staffed by Causeway teachers and leadership staff and a member of the Causeway first aid team will be on site for the whole day.

Thank you for your understanding and patience with this matter and if you have any questions or concerns please do not hesitate to contact the school using the office@causewayschool.org.

Yours faithfully

Sarah Speedie
Headteacher